



UNCONFIRMED BOARD MEETING MINUTES

June 14, 2012

Phoenix Day School for the Deaf

HS/MS Multi-Purpose Room

7654 N. 19th Avenue, Phoenix, Arizona

I. Call to Order and Roll Call

Board President Bernhardt Jones called the meeting to order at approximately 4:02 p.m.

Members Present: Bernhardt Jones, Sherri Collins, Orlenda Roberts, Jodi Jerich

Members Present via Speakerphone: Ray Mungaray,

Members Present via Speakerphone: G. Michael Williams (connected @ approx. 4:06 p.m.)

Members Absent: Marvin Lamar; Clifford Rowley

Others Present: Superintendent Robert Hill

II. President's Report

None

III. Public Comment on Agenda Items**

None

IV. Business Agenda Items

Items A., C., and I. were moved down on the agenda.

- B. Conduct of Hearing in the Appeal of Termination by Mr. Jacob Feinberg for Discussion, Consideration and Possible Action

It was moved by Ray Mungaray seconded by Orlenda Roberts and unanimously carried that the Board of Directors refer the post-termination appeal hearing for Mr. Jacob Feinberg to the Office of Administrative Hearings to be scheduled at the earliest possible date.

Spoke to the Issue: Bernhardt Jones, Ray Mungaray, Orlenda Roberts

- D. Approval to Redirect Previously Approved FY 2012 Trust Fund Expenditures to Schools for Discussion, Consideration, and Possible Action

It was moved by Sherri Collins, seconded by Ray Mungaray and unanimously carried that the Board of Directors approve redirection of Trust Funds for FY 2012 in the amount of \$7,000 to the Schools for FY 2012 as recommended by the Superintendent, to be withdrawn pursuant to Policy DBA.

IDENTIFIED EXPENDITURE AND REDIRECTION OF TRUST FUNDS FOR JUNE, 2012

Program	Short Description	Amount	Nature of Request
		Requested	
ASD	NAD Youth Leadership Camp	1,000.00	Academic
Residential Program	Small Appliances (microwaves, blenders, mixers, etc.)	6,000.00	Student's Residences
		7,000.00	

Spoke to the Issue: Bernhardt Jones, Robert Hill

Discussion Highlights: Review of past approvals for 2011-2012, dorm improvements, NAD Leadership Camp.

- E. Designation of Positions Authorized to Evaluate Employee Performance for Discussion, Consideration and Possible Action

It was moved by Orlenda Roberts. seconded by Sherri Collins and unanimously carried that the Board of Directors affirms the designation of positions, per the attached list, to evaluate employee performance as recommended by the Superintendent.

LIST OF POSITIONS

Accountant I	Fiscal Services Specialist
Accountability Specialist	HR Analyst
Administrative Assistant	HR Senior Analyst
Assistant Principal	Instructional Services Supervisor
Assistant Director (All Programs/Departments)	IT Application Development Specialist
Assistant Superintendent	Senior Public Interpreter
Brailist	Manager (All Programs/Departments)
Buyer	Master Teaching Parent
Coordinating Teacher	Media Specialist
Dean	Outreach Coordinator
Director (All Programs/Departments)	Payroll Specialist
Educational Interpreter, Lead	Principal
Executive Assistant	Related Services Team Leader
Executive Director	Supervisor (All Programs/Departments)
Executive Staff Assistant	Superintendent
Facilities Maintenance Team Leader	Supervising Teacher
	Staff Development Specialist
	Technology Operations Specialist
	Transportation Coordinator

Spoke to the Issue: Bernhardt Jones, Robert Hill, Sherri Collins

Discussion Highlights: Assistant Superintendent position.

- F. Cancellation of August Board Meeting and Rescheduling of the September Board Meeting for Discussion, Consideration and Possible Action

It was moved by Bernhardt Jones, seconded by G. Michael Williams and unanimously carried that the Board of Directors cancel the August 23, 2012 and reschedule the September 27, 2012 to September 13, 2012.

Spoke to the Issue: Bernhardt Jones, Orlanda Roberts

Discussion Highlights: Scheduling conflicts with the August 23 and September 27, 2012 meetings; potential conflict for Orlanda Roberts on September 13, 2012.

- G. Approval of FY 2013 Compensation Plans and Salary Schedules for Discussion, Consideration and Possible Action

It was moved by Sherri Collins seconded by Ray Mungaray and unanimously carried that the Board of Directors approves to:

Continue the following FY 2012 compensation plans and salary schedules into FY 2013 as recommended by the Superintendent:

- ***Administrative***
- ***Certificated***
- ***Extracurricular Activities***
- ***Teacher***
- ***School Psychologist***
- ***Parent Advisor***
- ***Substitute Teacher***
- ***Other Special Pay Rates***

Adopt revisions to the following FY 2013 compensation plan and salary schedules as recommended by the Superintendent:

- ***Classified***
- ***Interscholastic Activities***
- ***Interpreter/Translator***
- ***Special Recruitment Entry Rates***

Authorize the Superintendent to incorporate any legislatively approved General Salary Adjustment into the FY 2013 salary schedules without returning for further approval from the Board, and directs the superintendent to provide a full report to the Board of any actions taken.

Spoke to the Issue: Bernhardt Jones, Robert Hill, Jodi Jerich

Discussion Highlights: General salary adjustments in line with budget.

- H. Superintendent's Contract for Discussion, Consideration and Possible Action

It was moved by Bernhardt Jones seconded by G. Michael Williams, and unanimously carried that the Board of Directors approves the issuance of a new three year contract to Superintendent Robert Hill beginning July 1, 2012 at the Superintendent's current salary and further authorizes the Board President to execute the new three-year contract with the Superintendent.

Spoke to the Issue: Bernhard Jones, Sherri Collins, G. Michael Williams, Ray Mungaray, Jodi Jerich, Orlenda Roberts, Robert Hill

Discussion Highlights: Commendations to Mr. Hill for his excellent performance as Superintendent; new three-year contract vs. remaining service under current contract; new three-year contract remains consistent with ASDB's past practice and with standard practice in the field so as to provide Superintendent sufficient notice of Board's intent and allows Board sufficient time to recruit for position if necessary; Superintendent's request not to increase salary due to the pressing financial needs of ASDB.

- J. Second Reading of Revisions to Policy DJE, Bidding/Purchasing Procedures, for Discussion, Consideration and Possible Adoption

It was moved by Orlenda Roberts. seconded by Bernhardt Jones, and unanimously carried that the Board of Directors rescind Policy DJE, dated March 3, 2007, and adopt Policy DJE effective this date as revised and recommended by the Superintendent.

Spoke to the Issue: Bernhardt Jones, Orlenda Roberts.

Discussion Highlights: Policy conformance with law.

- K. Second Reading of Revisions to Policy GCD, Professional/Support Staff, Vacations and Holidays for Discussion, Consideration and Possible Action

It was moved by Orlenda Roberts, seconded by Bernhardt Jones and unanimously carried that the Board of directors rescind Policy GCD, Professional/Support Staff, Vacations and Holidays, dated December 3, 2005, and adopt Policy GCD effective this date as revised and recommended by the Superintendent.

Spoke to the Issue: Bernhardt Jones, Robert Hill

Discussion Highlights: Revision applies to approximately 9% of ASDB's workforce and aligns vacation carryover amounts with other state agencies.

V. Consent Agenda for Discussion, Consideration and Possible Action

A. Approval of April 12, 2012 Board Meeting Minutes

B. Approval of Contracts and/or Agreements with Somerton Elementary School

District, Catalina Foothills Unified School District, Vernon Elementary School District, Successful Beginning Charter School, Altar Valley Elementary School District, Chino Valley School District, Kingman Academy of Learning, Tuba City Unified School District, Bullhead City Elementary School District, Flagstaff Unified School District, Prescott Unified School District, Winslow Unified School District, Safford Schools, Ft. Huachuca Accommodation Schools, Pima Unified School District #6, Tombstone Unified School District #1

- C. Approval of donations from Canyon Del Oro High School's Transition Work Experience Club, Delta Gamma Foundation, Vantage West Credit Union, Purple Communications
- D. Approval of Student Out-of-State Travel and Fund-raising Requests for SY 2011-2012

It was moved by Orlenda Roberts seconded by Sherri Collins and unanimously carried that the Board of directors approve Consent Agenda Items A, B, C and D.

Spoke to the Issue: Bernhardt Jones, Sherri Collins, Robert Hill

Discussion Highlights: Contracts associated with ASDB cooperative programs.

VI. Superintendent's Report

- A. Summary of Current Events
- B. Third Quarter Personnel Transaction Reports

Robert Hill noted the reports.

- C. Student Enrollment Update

Robert Hill noted student enrollment

- D. Special Report – University of Arizona Center for Literacy and Deafness

Dr. Shirin Antia presented on the University of Arizona's Center for Literacy and Deafness funded for five years by the Institute of Education Science, July 2012 to June 2017. The purpose is to improve reading achievement in Deaf/Hard-of-Hearing students by focusing on reading in Grades Kindergarten, 1st and 2nd, conducting research, developing interventions, and disseminating information.

The University of Arizona has also designed a Master's level, evidenced-based personnel preparation project to address the shortage of highly qualified teachers needed to serve school age students who are Deaf or Hard of Hearing.

IV. Business Agenda Items

- C. Appointment of Board Finance Committee, and Board Legislative Committee for FY 2013 for Discussion, Consideration, and Possible Action

It was moved by Bernhardt Jones, seconded by Sherri Collins and unanimously carried:

That the Board of Directors approve the appointment of Ray Mungaray, Orlenda Roberts, and Clifford Rowley to the FY2013 Board Finance Committee and that Ray Mungaray serve as the Chairperson of this Committee.

That the Board of Directors approve the appointment of G. Michael Williams, Sherri Collins, and Jodi Jerich to the FY2013 Board Legislative Committee and that Sherri Collins serve as the Chairperson of this Committee.

Spoke to the Issue: Bernhardt Jones

Discussion Highlights: 2012 committee members to continue service in 2013 and Chairpersons to remain the same.

- I. Board Advisory Committee Recommendation Re Superintendent Goals and Objectives for Discussion, Consideration, and Possible Action

Spoke to the Issue: Orlenda Roberts, Robert Hill

Discussion Highlights: The Board committee met with Superintendent. Superintendent is revising goals and objectives per committee discussion and will send to the full Board.

- A. Review of ASDB's Sunset Audit with Representatives from the Office of the Auditor General for Discussion, Consideration and Possible Action

It was moved by Orlenda Roberts seconded by Bernhardt Jones and unanimously carried that the Board of Directors adjourn to Executive Session Pursuant to A.R.S. 38-431.03(A)(2).

The Board adjourned to executive session at approximately 4:51pm and resumed the public session at approximately 5:42pm.

It was moved by Jodi Jerich, seconded by Bernhardt Jones and unanimously carried that the draft Auditor General report be received by the already established Superintendent's committee and the Board of Directors give the Superintendent authority to add to that committee as appropriate.

Spoke to the Issue: Bernhardt Jones, Jodi Jerich, Robert Hill

Discussion Highlights: Board members may be added to Superintendent's Sunset Audit Committee membership at the Superintendent's discretion.

VII. Adjournment

It was moved by Sherri Collins, seconded by Ray Mungaray and unanimously carried that the Board of Directors adjourn the public meeting.

The meeting was adjourned at approximately 5:44 p.m.